

PROQUEST DATABASES

A User Guide

Includes: PsychInfo, British Nursing Index (BNI)

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ACCESSING DATABASES

- Go to the Library Website: https://www.sonhslks.com/
- Select the link to Search Healthcare Databases
- This will bring up an alphabetical listing of all the databases you can get access to. Scroll down and select either PsychInfo, BNI or another database
- Click on the link to Login with OpenAthens
- Once logged in, if you would like to change your database, you can do so by clicking on the Change Databases link from the menu above the search bar



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Enter search terms		

CREATING A PROQUEST ACCOUNT

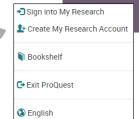
Once you have selected a database, you will need to create a personal Proquest account to save your searches and results



Click on **the person**icon on the top
right

You will be asked to either **sign into** your My Research account or **create** a new My Research account

You will be sent an email asking you to confirm your account



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PLANNING YOUR SEARCH

It is useful to think about **exactly** what you're looking for before you begin inputting your terms

This will ensure that you find relevant and appropriate information

- What type of patient/population are you looking at?
- Are you using a specific test or intervention, or a broad group?
- If you are looking for better outcomes, what are examples of those outcomes?



Р	Patient, Problem, or Population	How would I describe the problem or a group of patients similar to mine?
I	Intervention	What main intervention, prognostic factor, test or exposure am I considering?
С	Comparison	Is there an alternative to compare with the intervention?
0	Outcome	What do I hope to accomplish, measure, improve or affect?

You may find it useful to use the PICO formula to plan your search

Think of all the different CONCEPTS that make up your topic

Write your different concepts down. Searching for each concept individually and in a variety of ways will ensure your results are more specific and relevant to you

SEARCHING FOR KEYWORDS

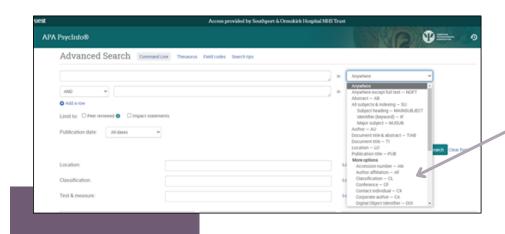
Note: * is used as a wildcard to truncate a word eg. clinic*
For American /British spelling you can use the # symbol: p#ediatric, colo#r, etc.

Select Advanced Search

You can now start entering your search terms in the fields

Remember to think about....

Synonymous terms
Potential alternative spellings (e.g. American)
Singular and plurals

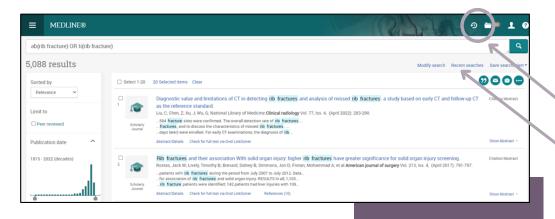


You can choose which **fields** to search by using the dropdown menus

If you want to search more than one specific field, for example, **Title** and **Abstract**, you need to search for these on separate rows using **OR**



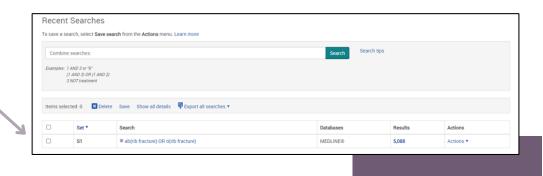
Click on Search



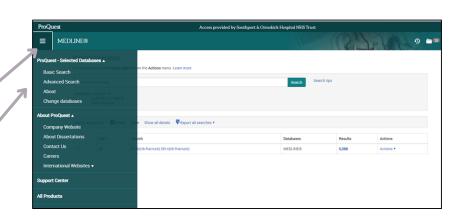
This will take you to the results page

To see your Search
History click on the
clock icon or
Recent Searches

Your search will generate a results line for your search concept



To search further, you will need to get back to the Advanced Search by clicking on the three lines on the top left-hand corner, then choosing Advanced Search





You can choose to view the Abstract, or Full-Text (if available)

Cited by will locate other articles that have cited your chosen article You can also choose to view the references for your chosen article



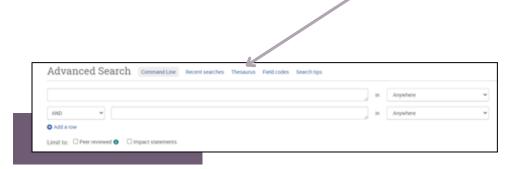
If the article is not available as Full Text, you can contact the Library and request for it to be sourced from another library collection for you

SEARCHING FOR SUBJECT HEADINGS

When doing a comprehensive literature search you want to search for keywords combined with subject headings (also referred to as a Thesaurus Search) - if there is one available

- Subject headings are what the databases use to index articles
- Because each database uses its own unique subject headings it is important to search each database individually and one at a time

To search for Subject Headings, select Thesaurus from the menu bar

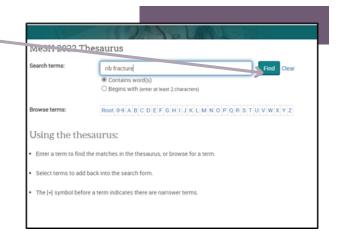


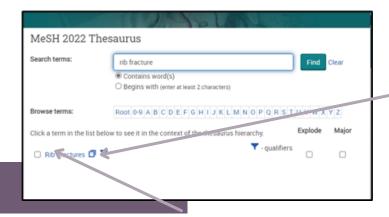
Make sure to clear the search fields of previous keyword searches by deleting each one or by clicking on Clear Form

Type in your keyword and click Find:

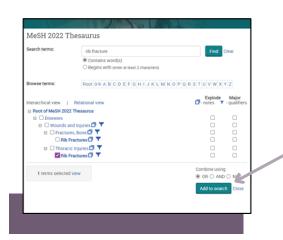
The thesaurus may have *exactly* what you're looking for, or offer suggestions to other subjects

.... have a go at searching for alternative terms too





If you want to make certain the term is appropriate, we can click on the **Note** to see if it is relevant for your search



Tick the term(s) you want to use and click on Add to Search

This will move your chosen terms into the Advanced Search box where you can run a search to see all the results using these terms



THE DATABASE WILL ALSO GIVE YOU OPTIONS TO EXPLODE OR MAJOR YOUR TERM

These options can widen OR narrow the search

If we select the TERM ITSELF the database will bring up results where your term is used both as a major and minor focus, so it will be broader

Selecting MAJOR
will bring up results
where your term is
more of a key
element, so fewer
but potentially
more focussed
results

If we click EXPLODE the database will bring up results from that term and everything indented after it in its index tree, so a broader result

To see how the term explodes you can click on the term itself to see where it sits within its index tree

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COMBINING SEARCH TERMS AND SUBJECT HEADINGS

To get the best results, you should **COMBINE** the Search Term searches *and* the Subject Heading searches you have done previously



Click on Recent Searches or the clock icon to show your Search History

Type in the **number** of the searches you wish to join separated by <u>OR</u> —



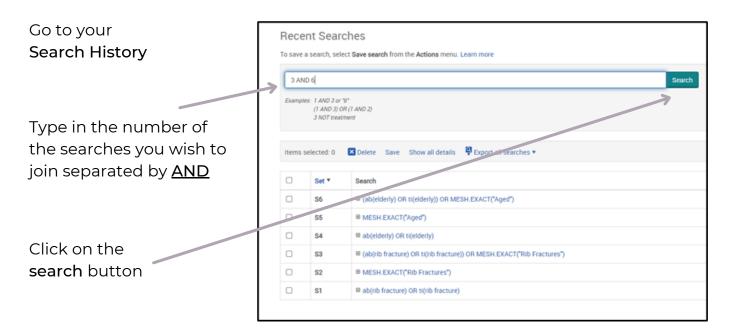
Click on the search button

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JOINING YOUR CONCEPTS TOGETHER

You should search for both **KEYWORDS** and **SUBJECT HEADINGS** for EVERY concept you have

Once you have combined your keywords and subject headings for each subject, you can ADD your concepts together



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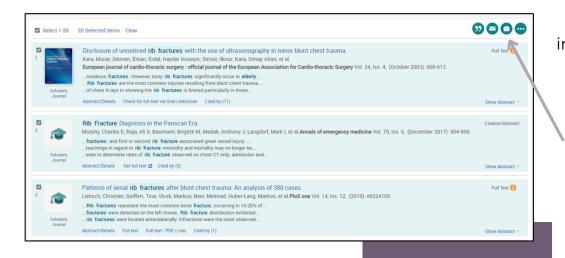
LIMITING YOUR RESULTS

On the results page, you can limit your results by publication date, language, gender etc. on the left-hand side options bar



This will allow you to drill down further and be even more specific in your searching eg. you may wish to search for a specific **PUBLICATION TYPE** eg Systematic Review or Meta-Analysis

SAVING RESULTS



You can save individual results by selecting them and clicking on the Save to My Research icon

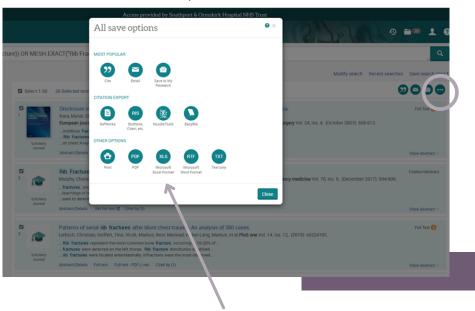


These results will now be saved in your

My Research folder

EXPORTING AND PRINTING YOUR RESULTS

To export results, select the results you would like to export and click on the 3 dots to view all save options

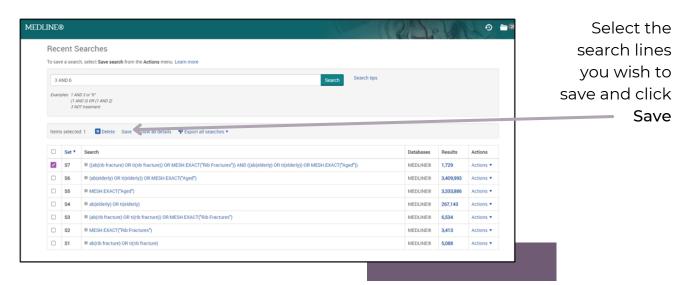


From here you can save your results in your Research Folder, print them, send them via email, export to reference management software or save them as a PDF

SAVING YOUR SEARCHES

As well as saving the results, we highly recommend saving your search

To view your search, go to your Search History by clicking on **Recent Searches** or the **clock icon**:



Give your search strategy a **name** and add comments if you wish

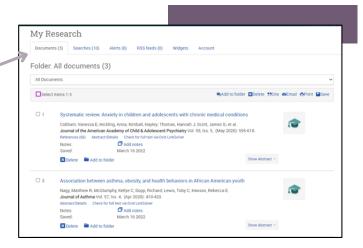
Click Save





You can access your saved searches and saved results from your My Research folder

You can see all your saved searches grouped under the appropriate **tab**





If you have any questions or need any help or advice, please contact the Library Team

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